



V.I.P. (Very Important Papers) - *Gain Control of Your Website*
Save yourself from a nightmare down the road! Fill in the blanks and keep it safe!

DOMAIN NAME: _____

REGISTRAR (e.g. GoDaddy, Namecheap, etc) _____

Username: _____

Password: _____

PIN (if applicable): _____

Last four digits of credit card used to purchase domain: _____

HOSTING COMPANY (e.g. GoDaddy, BlueHost, Hostgator, etc): _____

Username: _____

Password: _____

FTP (File Transfer Protocol): _____

CPANEL:

Username: _____

Password: _____

PLATFORM SITE IS BUILT ON (e.g. WordPress, Joomla, Drupal, HTML) _____

Admin Username: _____

Password: _____

GOOGLE

Username: _____

Password: _____

GOOGLE+

Username: _____

Password: _____

FACEBOOK

Username: _____

Password: _____

TWITTER

Username: _____

Password: _____

LINKEDIN

Username: _____

Password: _____

PINTEREST

Username: _____

Password: _____

AUTORESPONDER (e.g. aWeber, MailChimp, etc)

Username: _____

Password: _____

SHOPPING CART

Username: _____

Password: _____

WEB DESIGNER

Name: _____

Email: _____

Phone: _____

VA (Virtual Assistant)

Name: _____

Email: _____

Phone: _____